

Award of Contract for the Inspection and Maintenance of Indoor Gymnasium, Fitness and Sport Equipment and Outdoor Schools Play and Sport Equipment

Date: 1st September 2022

Report of: Children's Commissioning

Report to: Director of Children & Families

Will the decision be open for call in? Yes No

Does the report contain confidential or exempt information? Yes No

What is this report about? Award of Contract for the Inspection and Maintenance of Indoor Gymnasium, Fitness and Sport Equipment and Outdoor Schools Play and Sport Equipment Including how it contributes to the city's and council's ambitions

- Spending money wisely
- Ensuring children enjoy healthy lifestyles
- Ensuring children are safe from harm

Recommendations

- a) The Director of Children and Family Services is requested to approve the decision to make a direct call-off from the ESPO (Eastern Shires Purchasing Organisation) Framework 107_22 for the provision of the above services.
- b) The Director of Children and Family Services is requested to approve the decision to directly award a contract to the best value provider Sports and Playground Services UK Limited under the ESPO framework 107-22 'Inspection and Maintenance of Indoor Gymnasium, Fitness and Sport Equipment and Outdoor Schools Play and Sport Equipment', for a period of three years (with provision for one 12 months extension) commencing on 1st October 2022.

Why is the proposal being put forward?

- 1 The current interim contract for the provision of Inspection and Maintenance of Indoor Gymnasium, Fitness and Sport Equipment and Outdoor Schools Play and Sport Equipment is due to expire at end of September 2022. To ensure we continue to meet our statutory obligations, it is necessary to plan for the continued provision of the services described above. Calling off from frameworks is an expedient route to access a wide range of products and services and is compliant with the Council's Contract Procedure Rules and EU Public Contract Regulations.

What impact will this proposal have?

Wards affected:

Have ward members been consulted?

Yes

No

- 2 The impact of the proposal will ensure the council continues to meet its statutory obligations to provide Inspection and Maintenance of Indoor Gymnasium, Fitness and Sport Equipment and Outdoor Schools Play and Sport Equipment to schools and leisure centres should they wish to access it. Schools and leisure centres remain free to use other companies for repairs, provided the repair meets the standards required, which are set out in the ESPO framework Specification.

What consultation and engagement has taken place?

- 3 Following an options appraisal which included appraising a full tender exercise; purchasing from existing frameworks; and researching the market, with advice from members of the Council Procurement and Commercial Services, the ESPO Framework 107-22 has been found to provide all the requirements and value for money. Procurement guidelines state that where national frameworks exist, local authorities should seek to use them. The ESPO Framework 107-22 was established in April 2022 for the provision of Inspection and Maintenance of Indoor Gymnasium, Fitness and Sport Equipment and Outdoor Schools Play and Sport Equipment. This represents an opportunity for the council to enter into a new contract with Sports and Playground Services UK Ltd following some issues identified with the previous provider. The option to make a direct call-off from the Framework also represents the most efficient use of officer time and resources.

What are the resource implications?

- 4 The provision of services will be accessed by placing an Order under the ESPO framework agreement. A direct award of contract will be issued to the provider on the framework with the lowest overall cost, as confirmed by Procurement and Commercial Services and Children's Commissioning. The agreement will be for a period of up to 4 years. The approximate value of the contract will be up to £376,000 over the four years. However, schools and leisure centres pay for their own maintenance and repairs for the duration of the contract with schools likely to use the contract most.

What are the legal implications?

- 5 This provision will ensure the council remains compliant with existing legislation to provide a statutory function associated with the provision of Inspection and Maintenance of Indoor Gymnasium, Fitness and Sport Equipment and Outdoor Schools Play and Sport Equipment.

- 6 The framework Specification has been reviewed and meets all of the Council's requirements. A comparison between the four providers under the 'Yorkshire and Humber' lot concluded that Sports and Playground Services UK Limited is the lowest priced provider and therefore represents best value for money.
- 7 Under the Framework, a direct award can be made without further competition where it can be established the provider is offering the most economically advantageous solution for our requirements. Sports and Playground Services UK Limited has confirmed their quoted Framework prices and their capacity to undertake the services.

What are the key risks and how are they being managed?

- 8 Risk is minimised as a direct result of accessing the ESPO framework. The provider that is awarded the contract will be expected to deliver services commensurate with the ESPO Specification and to the standard required by legislation.

Does this proposal support the council's three Key Pillars?

- Inclusive Growth Health and Wellbeing Climate Emergency

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Options, timescales and measuring success

What other options were considered?

- 10 Other options considered include:

The options of undertaking an independent tender procedure were discounted, due to value and resource implications. In addition, as stated previously, procurement guidelines state that where national frameworks exist, they should be utilised in the first instance.

How will success be measured?

- 11 The continued compliance with statutory obligations.

What is the timetable for implementation?

- 12 We are seeking to have the new contract in place by 1st October 2022 for a period of up to 4 years.

Appendices

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Background papers

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